NEW JERSEY CYBER RISK MANAGEMENT FUND
OPEN MINUTES
MAY 21, 2026
VIA TELECONFERENCE – 1:30 PM

Acting Chair Brewer called the meeting to order and read the statement of compliance open public meeting act, followed by the Pledge of Allegiance.

ROLL CALL OF 2026 FUND COMMISSIONERS

Joy Tozzi - Chair	East Windsor - Mid-Jersey JIF	Absent
Adam Brewer - Secretary	Pequannock Township – Morris JIF	Present
Megan Champney Kweselait	City of Summit- Suburban Municipal JIF	Present
James Gant	Sea Girt Borough – Monmouth JIF	Absent
Michael Mevoli	Borough of Brooklawn - Camden JIF	Present
Bernard Rutkowski	Toms River MUA - NJUA JIF	Absent
Marc Schrieks	Lodi Borough – South Bergen JIF	Present
James Pacanowski	Ventnor City, Atlantic JIF	Present
Corey Gallo	Bergenfield - Bergen JIF	Present
Erin Provenzano	Delanco- Burlco JIF	Present
Casey Wagner	Woodbridge - Central JIF	Present
Alan Pine	Mount Laurel Twp. FD#1 – FIRST JIF	Present
Matthew von der Hayden	Stafford Township – Ocean JIF	Present
Frank Elenio	Ridgefield Borough – PAIC JIF	Absent
Kevin Aberant	Moorestown - PMM JIF	Present
John Clarke	Princeton Housing Authority- NJPHA JIF	Present
James Ulrich	Clark Township – NJSI JIF	Present
Gary Jeffas	Secaucus – Suburban Metro JIF	Present
Michael Razze	Pittman Borough - Trico JIF	Present

PROFESSIONALS PRESENT:

Executive Director/Admin.	PERMA Risk Management Services **Cathleen Kiernan, Joseph Hrubash,**
Deputy Executive Director	Risk Program Administrators **Kamini Patel**
Claims Adjustor	CB Claims LLC **Chris Botta, Esq.**
Attorney	Dorsey & Semrau **Frederick Semrau, Esq.**
Underwriting Manager	Conner Strong & Buckelew **Edward Cooney**
Cyber Security Training	**Xcitium** **Alex Leonard**
Treasurer	**Chuck Cuccia**

ALSO PRESENT:
Joseph Capano, Cliffside Park Housing Authority, Alternate Fund Commissioner, NJPHA JIF
Justin Macko, Sea Girt Borough, Alternate Fund Commissioner, Monmouth JIF
Diane Ambrosio, Ocean Township
Mathew T. McArow, GJEM – Otterstedt Insurance Agency
Don Sciolaro, World Insurance Associates LLC
Tom Merchel, Conner Strong & Buckelew
Jaclyn Lindsey, Conner Strong & Buckelew
Katie Walters, Conner Strong & Buckelew
Jonathon Tavares, Conner Strong & Buckelew
Dave Vozza, The Vozza Agency
Charles Casagrande, Danskin Insurance Agency
John Casagrande, Danskin Insurance Agency
Alison Kelly, Danskin Insurance Agency
Robin Racioppi, North American Insurance Agency
Brad Stokes, Perma Risk Management Services
Steve Sacco, Perma Risk Management Services
Pauline Kontomanolis, Perma Risk Management Services
Robyn Walcoff, Perma Risk Management Services
Zareena Majeed, Perma Risk Management Services
Brandon Tracy, Perma Risk Management Services

MINUTES: Included in the agenda were the open and closed minutes of March 19, 2026.

MOTION TO APPROVE MARCH 19, 2026 OPEN MINUTES:

Moved: Commissioner Shrieks
Second: Commissioner Clarke
All in favor: Unanimous

Executive Director said there was no correspondence to review.

CLAIMS COMMITTEE: The Committee met virtually at 10:00am before the Board meeting to discuss two Payment Authority Requests (PARs).

MOTION TO APPROVE THE PARS AS RECOMMENDED BY THE CLAIMS COMMITTEE.

Moved: Commissioner Mevoli
Second: Commissioner Pacinowski
Vote: 15 Ayes -0 Nays

3RD PARTY RISK ASSESSMENT TOOL: Assistant Executive Director said the underwriting Manager submitted a revised 3rd Party Risk Assessment Tool in March and was asked to see if he could revisit to reduce some redundancies, but he was not able to accommodate as there was too much concern about vendors changing their controls down the line and the Cyber Fund not wanting to recommend any particular vendors. Assistant Executive Director Kiernan said this tool can be found on the Cyber JIF website and helps assess the security controls implemented by a third-party vendor. Mr. Cooney reminded members that the tool was developed in conjunction with the Operations Committee and The Chertoff Group.

MOTION TO APPROVE THE AMENDED 3RD PARTY RISK ASSESSMENT TOOL.

Moved: Commissioner Champney
Second: Commissioner Clarke
Vote: 14 Ayes -1 Nay

OPERATIONS COMMITTEE: The Committee met virtually on May 18th at 11:30 a.m.; included in the agenda were the minutes. The Committee discussed the following:

CYBER CLAIMS: At the March 19th Fund meeting, Underwriting Manager reported members have experienced difficulties complying with local public contract laws and/or organizing their council quickly enough to rapidly engage cyber legal counsel and forensic vendors.

Recognizing this challenge, the Underwriting Manager worked on a solution. Specific to the cyber legal counsel, we have come to an agreement in principle with Mullen Coughlin on a solution through a Master Service Agreement. Underwriting Manager consulted with the Fund Attorney and several QPAs and presented a copy of the agreement to the operations committee. The committee agreed to present it to the Board of Fund Commissioners for approval. Included in the agenda was the agreement. Commissioner Pacanowski asked for clarification on the agreement under item 7.B. Outside consultants and other vendors specifically concerning vendors that are procured to rebuild the township network and services. Mr. Cooney said the process of obtaining those services are outside the scope of the agreement and will remain the same and AXA XL has been helpful making sure some of the additional outside-the-norm expenses get paid.

MOTION TO APPROVE THE MASTER SERVICE AGREEMENT WITH MULLEN COUGHLIN, LLC AS PRESENTED.

Moved:	Commissioner Pacanowski
Second:	Commissioner Schrieks
Vote:	15 Ayes -0 Nays

AMENDING DEDUCTIBLE CONTROLS: At the March 19th Fund meeting, the Board of Fund Commissioners were presented with amended deductible control options where basic deductible is reduced to $25,000, intermediate the deductible is reduced to $0 and advanced there is a premium reduction of 20%.

Committee reviewed the proposed amendments to the deductible incentive structure and recommend adopting effective June 1, 2026. In addition, Committee recommends the advanced premium incentive of 20% be effective retroactive to January 1, 2026 for those members fully compliant and have provided supporting documentation to the Underwriting Manager. Assistant Executive Director said the compliance review would be annual.

Included in the agenda was Resolution 29-26 Amending Deductible Controls for 2026 Renewal of Excess Cyber Coverage drafted by the Fund Attorney.

MOTION TO APPROVE RESOLUTION 29-26 AMENDING DEDUCTIBLE CONTROLS FOR 2026 RENEWAL OF EXCESS CYBER COVERAGE

Moved:	Commissioner Shrieks
Second:	Commissioner Champney
Vote:	15 Ayes -0 Nays

EDUCATIONAL PROGRAMS:

CYBER JIF ACCREDITATION PROGRAM: Executive Director provided an update on the accreditation program that was approved by the Board of Fund Commissioners at the March 19th Fund meeting. The program has been tentatively scheduled for Friday October 2nd and Friday October 9th from 9am – 2pm at the National Conference Center. Underwriting Manager will begin refining the program and finalizing speakers. Executive Director's office will send out a "save the date".

2026 WEBINAR SERIES: Underwriting Manager provided an update on the Cyber Educational Series noting the (1) Artificial Intelligence and (2) Cybersecurity Insights in 2026: Emerging Risks, JCMI Banking Controls, and Framework Fundamentals are scheduled for Tuesday June 23, 2026 at 10am and Wednesday, August 5th at 10am. Registration links will be sent following the meeting.

RISK CONTROL SERVICES: In March, the board appointed a task force to prepare the Competitive Contracting RFP for cyber training/phishing simulation & vulnerability scanning; current contract expires in September. The task force, comprised of the Executive Director, Deputy Executive Director, Planning Consultant and Underwriting Manager have met twice to review the scope of services and will submit their draft to the Chertoff Group and several municipal IT professionals prior to presenting a final draft to the operations committee. Executive Director expects the RFPs to be issued in July.

CYBER RISK ALERT: OUTSOURCED VENDOR BREAK: Committee discussed a notice that was issued by the Underwriting Manager via email alerting members and risk managers of a breach to SDL, aka GovPilot, a common outsourced vendor used by large numbers of members. Underwriting Manager is coordinating with AXA XL to set up a mass report for affected members. Members are encouraged to call the AXA XL hotline to begin working through actual or potential issues. The email was included in the agenda.

TECHNOLOGY E&O COVERAGE OPTION: Underwriting Manager renewed this coverage for a short-term expiring 1/1/27 for Ho-Ho-Kus Borough, Vineland Housing Authority, City of Camden, Woodbridge Township, Allentown Borough, Oceanport Borough, Madison Borough and Riverside Township.

CYBER RISK ALERT: Fund office distributed a bulletin via email addressing the potential impact on cyber risks resulting from the situation in Iran, provided to us by the JIF's partner, The Chertoff Group. The email was included in the agenda.

FINANCIAL DISCLOSURES: All JIF Commissioners and required professionals completed the online filing of the Financial Disclosure forms by the April 30th filing deadline.

AUDITOR & ACTUARY YEAR-END REPORTS: The financial audit for the period ending December 31, 2025 will be ready for review and approval at the June meeting and will be filed with the Departments of Insurance and Community Affairs by the June 30th deadline.

DUE DILIGENCE: The Financial Fast Track report as of March 31, 2026 was included in the agenda and resulted in a surplus in the amount of $7,056,797. The loss ratio report as of March 31, 2026 was also included in the agenda.

NEXT MEETING: The next Cyber JIF meeting is scheduled for May 21, 2026 at 1:30 PM via audio / video teleconference.

TREASURER: Treasurer asked for a motion to confirm Resolution 30-26 April 2026 Bills List and approve Resolution 31-26 May 2026 Bills list:

April 2026	
2026	$880,196.52
Total	$880,196.52

May 2026	
2025	$1,200.00
2026	$207,476.64
Total	$$208,676.64

MOTION TO ADOPT RESOLUTION 30-26 CONFIRMING THE APRIL 2026 PAYMENTS AND TO ADOPT RESOLUTION 31-26 APPROVING THE MAY 2026 PAYMENS, AS SUBMITTED

Moved: Commissioner Clarke
Second: Commissioner Macko
Roll Call Vote: 15 Ayes - 0 Nays

UNDERWRITING MANAGER: Mr. Cooney reviewed the two bulletin announcements and recommended members distribute the bulletin to their citizens. The first infographic, created at the request of several Commissioners, focuses on scammers impersonating the towns trying to get citizens to do this. It's been going on for a long time, but it's increasing now.

The second bulletin is another story about an attacker that worked their way into the emails of one of our members and while in the emails learned the routine analyzing the Fund's billing communication and as a result were able to use as part of their scam. Underwriting Manager said fortunately it didn't work because the members were well trained.

Mr. Cooney added an announcement about the updated deductibles in the program along with the very specific guidelines for the advanced tier, which is now the premium credit will be distributed.

ATTORNEY: Fund Attorney commended Underwriting Manger on his quick responses on the scam alert and development of the Master Service Agreement. Mr. Semrau said with respect to the scam alert Mr. Cooney and his team were able to issue an alert and announcement within 24 hours, which is important when responding to these events.

Mr. Semrau applauded the Fund Commissioners for their assistance and patience throughout the process and said Mr. Cooney worked diligently through the process. Mr. Semrau recognized from the standpoint of legal counsel and their expertise in this area the agreement is necessary as a retainer-type agreement because anyone who breaks through that privileged type of communication can try to make a claim for a class action type suit, if they can prove that there is a breach.

NEW BUSINESS:

None.

OLD BUSINESS:

Commissioner Jeffas inquired about the SDL breach and Mr. Cooney said a memo went out from PERMA and can forward another copy and recommended the member to precautionarily submit the concern to the Underwriting team so they can get a notice into the insurance company.

PUBLIC COMMENT:

None

CLOSED SESSION: There was not a need for closed session.

MEETING ADJOURNED: 2:17 PM
Brandon Tracy, Assisting Secretary for Adam Brewer, Secretary