

**NEW JERSEY CYBER RISK MANAGEMENT FUND
OPEN MINUTES
FEBRUARY 10, 2023
VIA TELECONFERENCE – 10:00 AM**

Chairman Tom Merchel called the meeting to order, read the statement of compliance open public meeting act and led the pledge of allegiance.

ROLL CALL OF 2023 FUND COMMISSIONERS

Tom Merchel, Chair	Township of Moorestown- PMM JIF	Present
Joy Tozzi, Secretary	Township of Robbinsville - Mid-Jersey JIF	Present
Megan Champney	City of Summit- Suburban Municipal JIF	Present
Steve Rovell	Belleville Twp – Suburban Metro JIF	Present
Jim Gant	Sea Girt Borough – Monmouth JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Bernard Rutkowski	NJUA JIF – Toms River MUA	Present
Marc Schrieks	Lodi Borough – South Bergen JIF	Present
Kellie Seib	Sea Isle City – Atlantic JIF	Absent
Paul Tomasko	Borough of Alpine – Bergen JIF	Present
Meghan Jack	Riverside Twp- Burlco JIF	Absent
Casey Wagner	Woodbridge - Central JIF	Present
Chris Burnett	Mt. Laurel Twp. Fire Dist. #1 – FIRST JIF	Absent
Matthew Martin-Alternate FC	Hopewell Twp. BOFC – FIRST JIF	Present
Adam Brewer	Pequannock Township – Morris JIF	Present
Diane Lapp	Manchester Twp – Ocean JIF	Present
John Clarke	New Brunswick Housing Authority- PHA JIF	Present
James Ulrich	Clark Township – NJSI JIF	Present
Michael Razze	Pitman Borough – Trico JIF	Present
Frank Elenio	Ridgefield Borough – PAIC JIF	Present

PROFESSIONALS PRESENT:

Executive Director/Adm	PERMA Risk Management Services David N. Grubb, Joseph Hrubash, Cathleen Kiernan, Nancy A. Ghani
Deputy Executive Director	Risk Program Administrators Paul Forlenza, Kamini Patel
Claims Adjustor	CB Claims LLC Chris Botta, Esq.
Chief Financial Officer	Pauline Kontomanolis, CPA
Attorney	Dorsey & Semrau Sue Sharpe, Esq.
Claims Manager	Robyn Walcoff, Esq.
Planning Consultant	Barbara Murphy
Treasurer	Charles Cuccia

ALSO PRESENT:

Matthew von der Hayden, Ocean JIF Alternate Commissioner
Joe Criscuolo, Alternate Fund Commissioner for Central JIF

Ted Preusch, Bergen JIF Alternate Fund Commissioner
James Brady, Mid-Jersey JIF Alternate Fund Commissioner
Matt T. McArow Jr., GJEM Otterstedt Agency
Michael Avalone, Conner Strong & Buckelew
Frank Covelli, PIA Agency
Alison Kelly, Danskin Insurance Agency
John Casagrande, Danskin Insurance Agency
Chuck Casagrande, Danskin Insurance Agency
Robin Racioppi, Acrisure
Robin Rengstorff, The Voza Agency
Ezio Altamura, GJEM Otterstedt Agency
Chuck Hartsoe, PEGAS
Danielle Sanders, J.A. Montgomery
Lindsay Travali, Acrisure
Katie Walters, Conner Strong & Buckelew
Jackie Lindsey, Conner Strong & Buckelew
Dave Voza, The Voza Agency
Hallee Cranmer, Meeker Sharkey & Hurley Agency
Don Sciolaro, PIA Agency

MINUTES: Included in the agenda were the open minutes of January 6, 2023.

MOTION TO APPROVE JANUARY 6, 2023 OPEN MINUTES:

Moved:	Commissioner Clarke
Second:	Commissioner Wolk
Vote:	Unanimous – 2 Abstentions
	Commissioner Ulrich and Commissioner Razze

CORRESPONDENCE:

NONE

EXECUTIVE DIRECTOR REPORT: Executive Director stated there are action times as part of the report and requested these be done by Consent Agenda; Board of Fund Commissioners agreed to take action as a Consent Agenda.

RISK CONTROL COMMITTEE: Executive Director reported the Risk Control Committee met on February 3rd and reviewed a summary of the RFP responses for Cyber Training, Phishing and External Scanning – as prepared by The Chertoff Group. Committee members noted responses generally require clarification and agreed to interview at least 3 of the respondents. Executive Director said interviews have been scheduled for February 23, 2023. Executive Director reported the next course of action is to contact the 4th vendor for clarification before including for an interview if any is scheduled. In addition, the Fund office is preparing a draft of questions to ask each firm to answer in writing prior to the interviews.

CONSULTING SERVICES: Enclosed in Appendix II of the agenda was a copy of the proposal from the Chertoff Group to continue as cyber consultant and to assist the Fund with their expertise. Executive Director reported the Risk Control Committee reviewed the proposals, asked for certain amendments and recommends the appointment at a fee not to exceed \$60,000.

MOTION TO ADOPT RESOLUTION 17-23 APPOINTING THE CHERTOFF GROUP TO SERVE AS CYBER CONSULTANT AT A FEE NOT TO EXCEED \$60,000, SUBJECT TO AMENDMENTS BEING IMPLEMENTED.

Moved:	Commissioner Elenio
Second:	Commissioner Tozzi

Executive Director reported that as part of their contract with the MEL in 2022, the Chertoff Group developed the attached “technology stack questionnaire” for all members to complete. The goal of the questionnaire is obtaining more detailed insight of the technology stacks of our members in order to better tailor the cybersecurity framework and provide broadscale advice to the members. Executive Director said the Fund is working with Origami to add a user for the member’s in-house IT staff and to manage the questionnaire through Origami.

LOCAL JIF EXECUTIVE DIRECTOR CONTRACTS: Based on the JIFs’ prior experiences with cyber risk control, the feasibility study included funding for local JIF Executive Directors. The success of the program will be dependent on a significant increase in communication and follow-up with members to obtain the broadest level possible of compliance. Enclosed in the agenda were resolutions appointing the Executive Director of each Joint Insurance Fund to serve in these roles.

MOTION TO ADOPT RESOLUTIONS 18-23 THROUGH 36-23

Moved: Commissioner Wolk
Second: Commissioner Clarke

REGULATORY FILINGS: Executive Director submitted a listing of the items required to be filed following the formation of a new Joint Insurance Fund. Executive Director’s office is in the process of compiling these items and expect to have filing to the state no later than the end of February.

The list of items are as follows:

1. Within (90) days of commencement, copies of the By-laws and Risk Management Plan as adopted by the fund shall be submitted for the Department’s file.
2. Duly executed indemnity and trust agreements, and resolutions of participation for all members shall be provided to the Department within thirty (30) days of commencement.
3. Copies of all executed contracts with the administrator and all servicing organizations, including a listing of all parties having any interest, right or benefit in that organization shall be provided to the Department.
4. Evidence of a Fidelity Bond for all persons who handle fund assets, and evidence of a Surety Bond for the Claims Administrator shall be provided to the Department within thirty (30) days of commencement, per N.J.A.C. 11:15-2.6(c) 3 and 4.
5. Evidence of Errors and Omissions coverage as required by N.J.A.C. 11:15-2.6(c)5, shall be provided within thirty (30) days of commencement to the Department.
6. An official list of the member’s appointed Insurance Fund Commissioners and officers of the fund shall be provided within sixty (60) days of commencement to the Department.
7. Data forms for the senior officials and directors of all servicing organizations per N.J.A.C. 11:15-2.6(c)8, within thirty (30) days of commencement, if not previously filed with the Department.
8. Copies of each insurance policy or excess insurance contract purchased by the Fund per N.J.A.C. 11:15-2.6(c)9 and copies of all producers’ contracts per N.J.A.C. 11:15-2.6(c)10, within sixty (60) days if not previously filed.
9. An adopted resolution appointing an agent to receive service of process on behalf of the fund shall be provided within thirty (30) days of commencement to the Department.
10. The Fund’s adopted Cash Management Plan shall be provided within sixty (60) days of commencement to the Department.
11. Evidence of specific and aggregate excess insurance, and joint purchased insurance per the Fund’s Risk Management Plan, shall be provided to the Department.
12. Submission of the adopted 2023 Budget and Assessment Detail within thirty (30) days of adoption.

2023 COMMISSIONER COMPENSATION: Enclosed in the agenda was a resolution to memorialize the Board's action last month to offer compensation to Executive Board members for 2023 meeting attendance.

MOTION TO ADOPT RESOLUTION 37-23 AUTHORIZING COMPENSATION TO FUND COMMISSIONERS FOR 2023 MEETING ATTENDANCE.

Moved: Commissioner Elenio
Second: Commissioner Tomasko

WEBPAGE: The MEL's webpage has been updated to reflect the changes in coverage and compliance program. Executive Director's office is in the process of arranging to create a separate webpage for the Cyber JIF and will transition all Cyber Security information to the new website when completed.

2023 MEETING DATES: At the last meeting, Resolution 3-23 Establishing 2023 Meeting Dates was tabled in order to review the calendar so conflicts with other JIF meetings would be avoided.

The third Thursday at 2pm via Zoom was identified as possible meeting dates. Those dates are: March 16th, April 20th, May 18th, June 15th, July 20th, September 21st, October 19th and November 20th (Monday).

MOTION TO ADOPT RESOLUTION 3-23 ESTABLISHING MEETING DATES AND NEWSPAPERS OF THE CYBER JIF.

Moved: Commissioner Tozzi
Second: Commissioner Wolk

AMENDMENT TO RESOLUTION 15-23: Last month, the Board adopted Resolution 15-23 appointing Perma as Executive Director, Risk Program Administrators as Deputy Executive Director and Risk & Loss Managers as Planning Consultant. The resolution reflected the 3-year estimated compensation; however, a typo was discovered after the meeting. Enclosed in the agenda was Resolution 15-23 with the correction highlighted for reference.

MOTION TO AMEND RESOLUTION 15-23 AS PRESENTED.

Moved: Commissioner Ulrich
Second: Commissioner Clarke

Executive Director requested a roll call vote to adopt the actions presented during the Consent Agenda.

Roll Call Vote: 17 Ayes – 0 Nays; Commissioner Brewer was an affirmative vote for all except Resolution 37-23.

UNDERWRITING MANAGER:

INCIDENT RESPONSE TABLETOP SEMINARS: Underwriting Manager is working with a law firm in northern New Jersey specializing in Cyber to conduct informative Incident Response Tabletop Seminars. He expects to be able to hold similar seminars throughout the state.

TREASURER:

RESOLUTION 38-23 FOR FEBRUARY 2023 VOUCHERS:

February 2023 \$45,288.61

MOTION TO APPROVE FEBRUARY 2023 BILLS LIST RESOLUTION 38-23 AS PRESENTED:

Moved: Commissioner Gant
Second: Commissioner Elenio
Roll Call Vote: 17 Ayes – 0 Nays

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

CLOSED SESSION: There was no need for Closed Session.

MOTION TO ADJOURN:

Moved:	Commissioner Schrieks
Second:	Commissioner Clarke
Vote:	Unanimous

MEETING ADJOURNED: 10:15AM

NEXT MEETING: March 16, 2023 – 2PM via Zoom

Nancy A. Ghani, Assisting Secretary

For

JOY TOZZI, SECRETARY

NEW JERSEY CYBER RISK MANAGEMENT FUND

RESOLUTION 17-23

Authorize the Award of an Extraordinary Unspecifiable Services Contract with The Chertoff Group for Cybersecurity Consulting

WHEREAS there is a need for a cybersecurity consulting and claims control for the New Jersey Cyber Risk Management Fund (FUND); and

WHEREAS, the Fund has received a proposal, dated January 26, 2023 from The Chertoff Group in accord with N.J.S.A. 40A:11-6; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S..40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and the Chertoff Group has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of \$60,000.00 in Line item: Administrative Miscellaneous Contingency

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of 4-month contract term with the Chertoff Group, 1399 New York Ave NW UNIT 1110, Washington, DC 20005 for cybersecurity consulting and claims control consultant.

ADOPTED this day:

Thomas Merchel, Chairman

date

Joy Tozzi, Secretary

date

RESOLUTION #18-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
AJG RISK PROGRAM ADMINISTRATORS

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the AJG Risk Program Administrators serves as the Executive Director for the Atlantic County Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and AJG Risk Program Administrators has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$11,005.90 for coordination for the Atlantic County Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with AJG Risk Program Administrators, 6000 Sagemore Drive – PO Box 488 Suite 6203 Marlton NJ 08053 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program. .

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #19-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Bergen County Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$10,629.92 for coordination for the Bergen County Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program. .

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #20-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
AJG RISK PROGRAM ADMINISTRATORS

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the AJG Risk Program Administrators serves as the Executive Director for the Burlington County Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and AJG Risk Program Administrators has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$7,631.18 for coordination for the Burlington County Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with AJG Risk Program Administrators, 6000 Sagemore Drive – PO Box 488 Suite 6203 Marlton NJ 08053 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program. .

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #21-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Camden County Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$10,394.88 for coordination for the Camden County Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program. .

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #22-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Central Jersey Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$4,747.08 for coordination for the Central Jersey Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program. .

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #23-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PUBLIC ENTITY GROUP ADMINISTRATIVE SERVICES (PEGAS)

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, Public Entity Group Administrative Services (PEGAS) serves as the Executive Director for the First Responder Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Public Entity Group Administrative Services (PEGAS) has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$6,336.04 for coordination for the First Responder Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Public Entity Group Administrative Services (PEGAS), 51 Everett Drive Suite B40 West Windsor NJ 08550 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #24-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund’s Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Monmouth County Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$10,940.61 for coordination for the Monmouth County Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund’s Cyber Risk Management Program. .

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #25-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Morris County Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$12,704.34 for coordination for the Morris County Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #26-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Ocean County Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$8,555.73 for coordination for the Ocean County Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #27-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Professional Municipal Management Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$1,293.58 for coordination for the Professional Municipal Management Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program. .

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #28-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the South Bergen Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$6,673.84 for coordination for the South Bergen Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #29-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Suburban Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$2,855.13 for coordination for the Suburban Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #30-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the Suburban Metro Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$3,106.68 for coordination for the Suburban Metro Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #31-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
RISK AND LOSS MANAGERS, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, Risk and Loss Managers, LLC serves as the Executive Director for the Mid-Jersey Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Risk and Loss Managers, LLC has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$3,792.67 for coordination for the Mid-Jersey Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Risk and Loss Managers, LLC, 51 Everett Drive Suite B40 West Windsor NJ 08550 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #32-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$19,095.04 for coordination for the New Jersey Public Housing Authority Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #33-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
RISK AND LOSS MANAGERS, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, Risk and Loss Managers, LLC serves as the Executive Director for the New Jersey Municipal Self Insurers' Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Risk and Loss Managers, LLC has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$1,453.70 for coordination for the New Jersey Municipal Self Insurers' Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Risk and Loss Managers, LLC, 51 Everett Drive Suite B40 West Windsor NJ 08550 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #34-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PERMA RISK MANAGEMENT SERVICES, INC.

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the Perma Risk Management Services, Inc serves as the Executive Director for the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Perma Risk Management Services, Inc. has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$14,189.87 for coordination for the New Jersey Utility Authorities Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Perma Risk Management Insurance Services, 9 Campus Drive, Suite 216, Parsippany NJ 07054 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION # 35-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
AJG RISK PROGRAM ADMINISTRATORS

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, the AJG Risk Program Administrators serves as the Executive Director for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and AJG Risk Program Administrators has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$10,143.35 for coordination for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with AJG Risk Program Administrators, 6000 Sagemore Drive – PO Box 488 Suite 6203 Marlton NJ 08053 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program. .

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #36-23
NEW JERSEY CYBER RISK MANAGEMENT FUND
AUTHORIZE THE AWARD OF AN
EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
PUBLIC ENTITY GROUP ADMINISTRATIVE SERVICES (PEGAS)

WHEREAS there is a need for the Affiliated Local Joint Insurance Fund Coordinator to assist in facilitating the Fund's Cyber Risk Management Program; and

WHEREAS, Public Entity Group Administrative Services (PEGAS) serves as the Executive Director for the Public Alliance Insurance Coverage Fund; and

WHEREAS the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. Seq., has been complied with and attached to resolution; and

WHEREAS the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq); and

WHEREAS this procurement has been conducted in accord with N.J.S.A 19:44A-20.5 et seq., and Risk and Loss Managers, LLC has provided for a political contribution disclosure form; and

WHEREAS the treasurer has certified that funding is available in the amount of: \$5,465.47 for coordination for the Public Alliance Insurance Coverage Fund members.

Line item: Local Joint Insurance Fund Coordination

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund authorizes the award of contract with Public Entity Group Administrative Services (PEGAS), 51 Everett Drive Suite B40 West Windsor NJ 08550 for Local JIF Coordination in regard to the Fund's Cyber Risk Management Program.

Thomas Merchel, Chairperson

Dated

Joy Tozzi, Secretary

Dated

RESOLUTION #37-23
AUTHORIZING THE NEW JERSEY CYBER RISK MANAGEMENT FUND TO PAY
COMMISSIONERS FOR ATTENDANCE AT BOARD AND EXECUTIVE
COMMITTEE MEETINGS FOR THE FUND YEAR 2023

WHEREAS, N.J.S.A. 40A:10-37 permits the Board of Commissioners of an established Joint Insurance Fund to vote to authorize Commissioners who serve on the Board of Fund Commissioners or Executive Committee to receive up to \$150 per regular meeting attended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the New Jersey Cyber Risk Management Fund as follows:

1. Effective January 6, 2023, each regular and alternate member of the Board of Commissioners of the New Jersey Cyber Risk Management Fund shall receive \$150 per regular monthly Board or Executive Committee meeting attended by said member.
2. This resolution shall take effect immediately.

**NEW JERSEY CYBER RISK
MANAGEMENT FUND**

Chairman

Dated

Secretary

Dated

RESOLUTION NO: 3-23

**NEW JERSEY CYBER RISK MANAGEMENT FUND
(hereafter the “FUND”)**

ESTABLISHING PUBLIC MEETING PROCEDURES

WHEREAS, the FUND must establish meeting procedures for Fund Year 2023, and

NOW, THEREFORE BE IT RESOLVED BY the Fund’s Governing Body

I. That the FUND shall hold public meetings during the year 2023 as follows:

Date _____

Date _____

Date _____

Date _____

II. The following is hereby designated the official newspaper (s) of the FUND:
The Star Ledger, Newark, NJ and the Courier Post, Cherry Hill, NJ.

III. The FUND Secretary or designated assistant shall provide notice of any and all meetings, including special or emergency meetings, to each official newspaper and shall issue all official notices required to be published in at least one of the official newspapers.

ADOPTED this day;

Chair

date

Secretary

date

NEW JERSEY CYBER RISK MANAGEMENT FUND

BILLS LIST

Resolution No. 38-23

FEBRUARY 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the New Jersey Cyber Risk Management Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2023

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
CB CLAIMS	CLAIM ADJUSTING SERVICES 2/23	2,083.33 2,083.33
PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 2/23	10,416.67 10,416.67
THE ACTUARIAL ADVANTAGE	FUND ACTUARY FEE 2/23	2,083.33 2,083.33
CHARLES CUCCIA	TREASURER FEE 2/23	2,083.33 2,083.33
CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER FEE 2/23	4,166.67 4,166.67
ARTHUR J. GALLAGHER RMS, INC.	DEPUTY EXECUTIVE DIRECTOR 2/23	4,166.67 4,166.67
FRED SEMRAU, ESQ.	FIRST QUARTER FEE	12,500.00 12,500.00
QUAL-LYNX	BANKING SET UP & MONTHLY MANAGEMENT FEES	4,000.00 4,000.00
RISK & LOSS MANAGERS	PLANNING CONSULTANT QUARTER FEE	3,750.00 3,750.00
NJ MEDIA	MEETING ADVERTISEMENT	38.61 38.61
	Total Payments FY 2023	45,288.61
	TOTAL PAYMENTS FUND YEARS	45,288.61

Chairperson

Attest:

Dated:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Treasurer

RESOLUTION No. 15-23
of the
New Jersey Cyber Risk Management Fund
APPOINTING CERTAIN PROFESSIONALS AND SERVICE
ORGANIZATIONS

WHEREAS, the New Jersey Cyber Risk Management Fund (hereinafter the Fund) found it necessary and appropriate to obtain certain professional services and other extraordinary and other unspecifiable services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-12 et. seq.) for the 2023, 2024 and 2025 Fund years with an option to extend for a 4th and a 5th year, unless otherwise noted; and,

WHEREAS, NJSA 40a11-16 (6) allows for a contract duration of three (3) years; and,

WHEREAS, the Board of Fund Commissioners adopted Resolution 15-23 awarding Professional Service Agreements commencing January 1, 2023 in accordance with a fair and open process pursuant to NJSA 19:44A-20.4 et. seq.; and,

WHEREAS, the Resolution as adopted contained an error in the fee for Risk Program Administrators of Arthur J. Gallagher Risk Management Services, Inc and did not include the name of the person serving as Planning Consultant;

WHEREAS, the error was not identified until some time after the meeting; and

WHEREAS, the Board of Fund Commissioners intends to correct the records;

WHEREAS, the Board of Fund Commissioners of the New Jersey Cyber Risk Management Fund resolves to appoint the Fund Professionals – noted below – to three year terms commencing on January 1, 2023 and ending on December 31, 2025 (unless otherwise noted) at its January 2023 Reorganization Meeting in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.;

Risk Program Administrators of Arthur J. Gallagher Risk Management Services, Inc is hereby appointed as Deputy Administrator, Paul Forlenza as Deputy Executive Director, as agent for process of services.\$153,020 is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of \$50,000 has been appropriated in the Administration Line Item of the 2023 budget. Fund year 2023 is the first of three-year term ; and

Barbara Murphy, Risk & Loss Managers is hereby appointed as Planning Consultant. \$45,906 is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of \$15,000 has been appropriated in the Administration Line Item of the 2023 budget. Fund year 2023 is the first of three-year term.

All professionals and service organizations appointed pursuant to this resolution shall service in accordance with the professional services contracts on file in the field office.

NOW THEREFORE BE IT FURTHER RESOLVED, which will be entered into, a copy of which are or will be on file in the Fund office, located at 9 Campus Drive, Suite 216, Parsippany, NJ 07504.

_____	_____
Chairperson	Dated
_____	_____
Secretary	Dated